

**Volunteers Assisting the Disabled
In-Person & ZOOM Board Meeting Minutes
August 17, 2022**

VAD Board Members: Present- Todd Nuppnau, Ronita "Peach" Ptaszek, Carina Grennan, Sue Harris, Brad Ross; Not Present- Linda Johnson, Keith Moss, Jake Wedlick

VAD Members Present (first name order): Barb Stein, Carol Calvert, Christina Noelle, Cindy Danner, Ian McIlhargey, Jay Lamky, Jessica Parrish, Kathy D'Angelo, Kelly McIlhargey, Mark Catanzaro, Melissa Ross, Rohit Kapur, Rosie Whitcher-Appel

Visitors: Brandie Hinson, Donny Houck, Eileen Ross, and Gracie Anne Ross

I. Opening- The meeting was called to order at 7:23pm by Todd Nuppnau.

II. Financial Reports (Treasurer): Keith was not in attendance so the financials will be reported at the next meeting. Todd shared a few things that he knows will be on the financial reports: the Parrotheads donated \$1,111, Sue at the Eagles presented us with \$2,145 from the most recent city chicken dinner and camp has been paid for.

III. Meeting Minutes (Secretary): The June meeting minutes will be reviewed during the October meeting (we forgot).

IV. Communications:

- A. Sunshine (Kathy D'Angelo)- Kathy updated us on who she has sent cards out in the since our last meeting.
- B. Health Updates-
 - 1. Get Well- Clarissa Squeo, David Andrusz, Angie Parsons, Tammy Lamky, Lynn Kueppers
 - 2. Passed Away- Mark Roberts (former camper), Colleen Hella and Jimmy McBride's mom

V. Old Business:

- A. Grants- Todd reported that Kendra has received a couple of declines for grants but does expect grants to be accepted in the last quarter of the year.
- B. Chili Cook-off 2022-
 - 1. Todd went through the details of Chili Cook-off that are also available on the flyer that has been advertised by email, Facebook and on the VAD website.
 - 2. He also added that there will be additional food offered in the kitchen, that the hall provides indoor and outdoor areas, the event will be family-friendly (all ages), there will be cash prizes for the top three winners, that tickets can be bought and the door and to please encourage your friends and family to attend and help VAD advertise the cook-off. Tickets were available during this meeting.

3. Melissa, the event's chairperson explained that she asked Brad's mom, Eileen, to take care of raffle baskets. We can always use items donated for our raffle baskets at our fundraisers any time of the year. Melissa gave contact information for her and her mother-in-law so that you can donate if you'd like. The ideal deadline for the basket items is Friday, September 9th. We will need 13 volunteers at the event. Members can use the same contact information to volunteer for the cook-off or contact Todd. We still need sponsors. Les the DJ will provide music if we cannot get live music before then.

VI. New Business:

A. Bylaw Additions/Amendments-

1. Several changes/updates were made to VAD's bylaws this year. The sections that were changed or added by this board are included at the end of these minutes (in bold) as they were in the June minutes.
2. Todd mentioned that the next board might want to change to bylaws to include board member attendance, meaning how many meetings do board members need to attend to stay on the board (not including excused absences such as health issues).

B. Time of Voting at the Annual Meeting- There was quite a bit of discussion regarding voting timeline during the annual meeting. The question was brought up by Ian as to what time voting will take place, to avoid what happened last year when members were denied voting. Todd explained that our annual meetings run pretty much the same every year, so voting typically takes place between 15 and 30 minutes into the meeting. It was explained that in 2021 the annual meeting was run in order according to the agenda and that the board did agree to allow a little more time for late arrivals. By 7:25 the ballots were distributed, and it was already determined the number of votes needed to take majority. Three VAD members arrived after 7:30pm, more than 30 minutes past the start of meeting, so therefore they did not get to vote. How can this be avoided at this year's meeting? The best way to get your vote in is to get to the meeting on time by 7pm (the doors will be open at 6:30pm). Ian, Jessica, Christina and Kelly were not satisfied with this answer, so it was then explained by Todd, that the meeting will be called to order shortly after but not before 7pm, minutes will be reviewed and approved, financials will be reviewed and approved, voting explanation and eligibility will be addressed as ballots are passed out. Those that are not present at that point in time will not be eligible to vote. Todd further stated an email will also be sent prior to the meeting explaining this. Since quite a bit of time was spent discussing this, we had to move on since there were other items on the agenda such as camp recap that needed to be addressed and we only have use of the room until 8:30pm (including vacating the building).

C. VAD Camp Reviews/Overview: Overall camp went really well this year.

1. Our medical staff did covid testing on everyone which was a lot of work but was completed successfully.

2. The surveys indicated that most everyone was satisfied with camp. Check-in went well. Activities were rated high and there seemed to be just enough of them. Most things on the surveys were rated 3's or 4's (liked or loved).
 - a. Loved- Rated very high was the magic show, the paint party and the coffee house.
 - b. Liked- Also rated well was the dueling pianos, bingo, game night, arts and crafts, and karaoke.
 - c. Just OK- Rated lower was the ice breaker, closing ceremonies, and the dance (due to less people at camp, low/late attendance from those who were at camp, and the guy-girl ratio).
3. Activities that were well attended
 - a. Paint party- There were about 20 participants at both sessions.
 - b. Pinewood derby race- There was 50% participation and about 80% attendance for this event.
 - c. Euchre tournament- There were quite a few competitors for this event that took place two days for 2-hours.
4. Food: The food at camp was rated well (from the surveys)
 - a. Some of the food catered through Cavell was not great. There were several communications between Cavell and Todd prior to camp regarding what was supposed to happen which was changed by Jill at the last minute.
 - b. The lasagna and BBQ were both rated well. There was not a lot of feedback regarding the steak dinner but there was one comment that the steaks might be too hard to chew for some campers. Maybe we could get a chicken alternative.
 - c. Salad bar- There was a comment regarding not enough variety but overall the selection was considered good by everyone else.
5. Additional Comments:
 - a. Some comments were that they wish that there were more people at camp.
 - b. golf carts- There were complaints that sometimes the golf carts were occupied more than just for errands or pick-ups, that they were driven too fast or too close to pedestrians, and that they too often went through the pavilion unnecessarily.
 - c. All camp activities- Two reviews complained that no camp activity should have required attendance. Although no one has ever been "forced" to attend activities there are some that everyone is highly encouraged to attend. This is not just because we pay for some of our entertainment but also because volunteers put a lot of hard work into planning, setting up, decorating and running activities. For instance, Sue put her heart and soul into putting together the all-camp game show, the pinewood derby, arts and crafts and the dance. No one is expected to participate necessarily but we all should at least be present at least for a while at these events to support those who do participate (like applauding for those who sing at karaoke or cheering on those who play in the baseball game, for instance). Also, some events are sponsored and some guests donate their time and drive far to camp to be

there for us. It is disrespectful to not show for those there to entertain us. Being present is important. Besides, VAD camp allows for a lot of free time during the week to do your own thing.

- d. Two or three of the surveys noted that it was their best year at VAD camp. Todd said that he really enjoyed it too although he spent long hours and did a lot of work leading up to it and during the camp week. And he hopes to see all of those who were there and more at next year's camp.

VII. Closing: A motion was made at 8:21pm by Peach to close the meeting. Seconded by Brad.

The next board meeting will be the annual meeting on September 28th at 7:00pm which will be in-person only. The elections will take place during this meeting.

Respectfully submitted,

Ronita "Peach" Ptaszek
VAD Secretary

ARTICLE III- SECTION 4. Voting: The membership in attendance at the annual meeting will elect the Board of Directors. **Each member present shall be entitled to one vote, so long as they have attended a minimum of two board meetings open to attendance by all members in the previous term, or fewer than two such meetings were held.** All elections shall be had and all questions decided, by a majority of the persons present. No voting by proxy shall be permitted.

ARTICLE IV (BOARD OF DIRECTORS)

SECTION 3. Election:

... Any person nominated to the Board of Directors must have been a member for a minimum of one year **and must have attended a majority of board meetings open to attendance by all members in the previous term, if such meetings were held.**

SECTION 4. Meetings: Meetings of the Board of Directors may be held in-person or by videoconference.

ARTICLE V (OFFICERS)

SECTION 1. Number: The **four** officers of the Corporation shall be President, Vice- President, **Secretary** and Treasurer.

SECTION 2. Election: The **four** officers shall be elected by the Board of Directors from their own membership. ...

SECTION 6. Secretary: **The Secretary shall serve notice to the members of the Corporation of the annual meeting, and to members of the Board of Directors of all board meetings. The Secretary will be responsible for correspondence to individuals. The Secretary shall attend and keep the minutes of all meetings of the Corporation and of the Board of Directors. The Secretary shall record attendance at all meetings of the Corporation and of the Board of Directors. The Secretary shall have charge of such books, documents and papers as the Board of Directors determines.**