

**Volunteers Assisting the Disabled**  
**ZOOM Board Meeting Minutes**  
**March 23, 2022**

**VAD Board Members Present:** Present: Todd Nuppau, Keith Moss, Ronita "Peach" Ptaszek, Sue Harris, Brad Ross, Jake Wedlick; **Not Present:** Linda Johnson, Carina Grennan (had a work mtg)

**VAD Members Present (by first name):** Barb Stein, Carol Calvert, Chris West, Cindy Danner, Ian McIlhargey, Jay Lamky, Kathy D'Angelo, Kelly McIlhargey, Melissa Ross, Pam Shroat

**Visitors Present:** Brandie Hinson, Marie Clavenna

**Partial Attendance/Attempted to Attend:** Angela Parsons (2 minutes), Scott Lehmann (came in late), Ravin Jordan (late, visitor)

**I. Opening**- The meeting was called to order at 7:05pm by Todd Nuppau.

**II. Financial Reports (Treasurer):**

- A. Keith presented the February 2022 financials. Once reviewed Peach made a motion to approve. Seconded by Todd Nuppau. All ayes. Approved.
- B. Keith also reported that we are caught up on our insurance.

**III. Meeting Minutes (Secretary):** The February meeting minutes were pulled up on the screen for review. Keith Moss made a motion to accept the minutes with a correction. Seconded by Brad Ross. All ayes. Approved.

**IV. Sunshine Cards (Kathy D'Angelo):** Kathy reported the cards that she sent out since the last meeting.

**V. Old Business:**

- A. New Email Platform
  - 1. Todd asked if anyone is having problems with the new email platform, MailChimp.
  - 2. Meeting dates/times- Individual reminders for the meetings are no longer being sent out anymore since the meetings were all listed in one of the emails and also because the meeting dates are posted on the VAD website. Please mark your calendars.
  - 3. Camp applications available.
- B. Consultant- The Board plans to add Kendra Kroll as a consultant for VAD, primarily for attaining grants. She will receive 15% of the grant funding as payment for her consultation services. Any administrative work separate from grants, such as filing documents, keeping certification items up-to-date, should we call on her to do so will be at an hourly rate. These payments will be listed as administrative expenses.
- C. Gala- March 11, 2023
  - 1. The contract with the San Marino Club will be updated with a slight raise per plate. The club is honoring our deposit that we paid for the 2020 gala that was cancelled due to the pandemic.
  - 2. We will need gift baskets made and certificates (preferably from local businesses in Troy or at least Oakland County) donated for the raffles. A chairperson is still needed for this event as well as volunteers for the check-in table, raffle ticket sales, set up and break down, etc. It is possible that we can get Brandon to do the music.
- D. Thanksgiving dinner (Sue Harris)- The annual Thanksgiving Dinner will depend on volunteers and any health concerns that we still might be dealing with by that time.

E. Chili Cookoff

1. The plan was to have this even possibly at an Eagles Club but so far the contact person has not called Todd back.
2. A few other locations were mentioned such as the Clawson Park (has pavilion but does not allow alcohol).

**VI. New Business:**

A. Parrothead Bowling Fundraiser (Linda Johnson)

1. This event will take place Saturday, May 7<sup>th</sup>, in Port Huron. Entry is \$15 per person which includes two games and shoe rental. There will be basket raffles, a 50/50 drawing and food will be provided.
2. Gift Baskets- We should donate two or three baskets for the raffle. Melissa said that she has some left-overs from the last chili cook-off. Marie and Keith also volunteered to provide gift baskets.
3. Fundraiser Wish List- Barb Stein asked if we could get a wish list posted to the VAD website for items that people can donate for our raffle baskets.
4. Melissa and Brad, Marie, and Linda all plan on attending this event to represent VAD.

B. Meetings

1. In-Person Meetings- We no longer have access to the Beaumont medical building for our meetings. Melissa explained that there would be a cost, maybe \$25 an hour, to use the church that we use for the Thanksgiving Dinner for our meetings. She will look into this.
2. ZOOM- Although we hope to start in-person meetings as early as next month we also hope to have ZOOM available for those who want to virtually attend. Jake said that setting this up should be fairly easy to do (we will need a computer, a camera and an administrator) and he is willing make it happen. Ian offered to donate supplies and Kelly offered a 42-inch TV for this. We will also need access to the internet wherever the meeting takes place. Moving forward, beginning in April, in order for attendance to count for those participating in meetings virtually, attendees must be on camera and visible just as if we were in person. It is especially important that the board members are and remain visible in meetings throughout the duration of the meeting. All were asked to please make these arrangements for the next meeting.
3. Camp Planning- These meetings will still be taking place after the board meetings and a 10-minute break.

- C. Camp Budget- The Board needs to approve a budget for camp. Since all the board members must be present for this, we will do this at another time. The budget approved for \$36,006 for VAD Camp 2019 so Todd suggested that we propose a \$40,000 for this year.

**VII. Closing:** A motion was made at 7:50pm by Todd Nuppau to close the meeting. Seconded by Brad Ross.

The next ZOOM board meeting is scheduled for Wednesday, April 20, 2022 at 7:00pm.

Respectfully submitted,

Ronita "Peach" Ptaszek  
VAD Recording/Correspondence Secretary